



**WINDSOR LOCKS MIDDLE SCHOOL
7 CENTER STREET
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**Sixth Grade Field Trip to Hammonasset Beach
Wednesday, June 12th, 2019**

Dear Parents and Guardians,

The sixth graders will be taking an end of the year field trip to Hammonasset State Park on Wednesday, June 12th. As always, appropriate behavior prior to and during the trip will be expected.

In order for students to be eligible to attend this trip, they need to demonstrate all Habits of Scholarship which will be tracked through the 6th grade stamp tracking system and the behavior referral process that we have been using all year. Any students who become ineligible to go will receive a refund for the cost of the trip portion only (\$4). The payment of \$12 will cover the cost of a 6th grade t-shirt that students will be required to wear while attending the beach field trip. Even if a student does not attend the field trip, they will still be receiving a 6th grade t-shirt.

This field trip will allow the students to explore three different ecosystems at the state park, collect data by counting and classifying an invasive species, and apply their poetry skills to the sensory experience of being at the beach. Students should also pack sunscreen and bug spray to help protect themselves from the elements all day. Students should wear clothing appropriate for being outside and good walking shoes or shoes that they do not mind getting dirty or wet. They will NOT be going into the water to swim at the beach.

We will be leaving WLMS at 8:00 AM and returning in time for dismissal. Students will have the choice of bringing their own lunch or receiving a bagged school lunch. The cost is **\$12.00**. If you would like to donate any additional money toward scholarship funds for students, please see that section on the field trip permission slip. Please carefully complete the attached forms by filling them out at all the STARRED areas indicating your permission for your son/daughter to attend. We hope to have all sixth graders will join us for our final trip of the year!

ALL forms and your payment are due by **FRIDAY, May 31st**. Checks can be made payable to WLMS. We are looking for 5 parent volunteers to help chaperone. If you are interested, it is a first come, first serve basis and you **MUST** fill out and be approved using our district's Volunteer Application or already have a current one on file.

If you have any questions please contact Mrs. Ciccarelli or your child's homeroom teacher.

Thank you,
The Sixth Grade Team

KEEP THIS COVER PAGE

Windsor Locks Board of Education
Manual of Policies, Regulations, and Bylaws

Policy 6153
Field Trips, Recreational Trips and Other Trip Sponsored by the Schools
REGULATION/PROCEDURES/FORMS

EDUCATIONAL FIELD TRIP
FORM D – PARENTS/GUARDIANS PERMISSION SLIP

* My child _____
(Print Student's Name)

will be visiting Hammonasset State Park on 6/12/19 from 7:45am to 2:25pm
(Place) (Date) (Time) (Time)

My signature acknowledges receiving this notification. I have reviewed with my child the student responsibilities attached to this permission slip and the attached rules and regulations, which will govern this trip.

* In order to ascertain how much transportation is needed, please complete the following:
Check One: _____ My child will travel (circle one or both) to/from the field trip on a school sponsored vehicle.
_____ My child will travel with me (circle one or both) to/from the field trip.

M. Ciccarelli * _____ *
Teacher (Mrs. Ciccarelli) Parent/Guardian Student

MEDICAL/EMERGENCY INFORMATION

I give my permission to the teacher-in-charge of the above trip to seek emergency medical attention for my child and I ask that I be notified as soon as possible. I accept the responsibility for any expense incurred for that medical treatment.

* _____ *
Insurance Company Insurance ID Number

* _____ *
Signature of Parent/Guardian

Emergency telephone numbers where I can be reached during the trip (include date, time for each):

* Any unusual conditions (allergies, daily medications, etc.): _____

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FORM F – STUDENT RESPONSIBILITIES

All students participating on the field or recreational trip are expected to follow the published itinerary. Any student(s) deviating from the planned program will be referred to the administration.


Appropriate behavior is expected at all times. Anyone observed engaging in inappropriate behavior will be removed from the area and referred to the administration.

While we realize that dress is an individual responsibility, we urge you to dress for comfort and the appropriateness of the occasion. Any questions concerning proper attire should be directed to the Teacher-in-Charge prior to the day of departure. Any student scheduled to take part in the field or recreational trip, who arrives at school on the day of departure dressed inappropriately, will not be allowed to participate.

Any consumption of alcoholic beverages and/or other controlled or illegal substances cannot and will not be tolerated. Anyone observed indulging or suspected of indulging will be referred to the administration.

Smoking or chewing tobacco will not be permitted on the field or recreational trip. Anyone observed smoking or chewing tobacco or suspected of smoking or chewing tobacco will be referred to the administration.

All student rules shall be in effect on the field or recreational trip. Disregard of any of the rules stated above or in the handbook may result in the student being sent home early from the field trip at parent expense.

<u>Student Responsibilities</u>	
I have reviewed and understand my responsibilities as a student.	
	_____
<u>Signature of Student</u>	Date

*ALSO refer to details on the behavior contract + stamp tracker.

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EDUCATIONAL FIELD TRIP
FORM C – PARENT/GUARDIAN REFUND INFORMATION AND VERIFICATION

* I _____ understand that I may sustain a financial loss of funds
(Name of Parent/Guardian)

invested in this field trip to Hammonasset State Park on Wednesday, June 12th
(Destination) (Date of Trip)

if the trip is cancelled for any reason by the Superintendent and Board of Education Chairperson.

* Donating any extra \$ for scholarships. Amt: _____

Acknowledgement of understanding of the possibility of the loss of funds
invested in the above field trip due to cancellation.

* _____
Signature of Parent Date

* Please print name _____

T-shirt size: (Adult) small medium Large X-Large
Circle one

Lunch: I will bring my own

Circle one

school Lunch: Ham

Turkey

Plain cheese

Check
BOX ↓