



WINDSOR LOCKS HIGH SCHOOL

A Professional Learning Community

58 South Elm Street
Windsor Locks, CT 06096
(860) 292-5046 Fax: (860) 292-5770

Administration

Steven Swensen, Principal
Michelle Zawawi, Assistant Principal
Michael Lefevre, Dean of Students

"Believe and you will achieve"

Guidance Department

Deborrah Ramirez, Director
Kristen Smith, Counselor
Jenifer Theodoratos, Counselor

May 13, 2015

Dear Parents and Guardians of the Class of 2015:

As this year comes to a close, we would like to provide you with important information about the events and activities planned for your students during the next few weeks. Hopefully, this will assist with your end-of-the-year planning.

The **Senior Ball** will be held on Friday evening, May 22nd, at Chez Joseph in Agawam, MA from 5:30pm – 10:30pm. **Students attending the Senior Ball must be in good standing and in attendance at school on May 22nd for four (4) hours.** A photographer from Prestige Portraits will be available at the **Ball** for photographs; students should bring cash or check, as payment is required that evening.

The **Senior Class Outing** is at High Meadow in North Granby, CT on Friday May 29th. Seniors in good standing **must** return their signed permission slips by May 21st to attend (parent signature required). Senior dues are \$25.00 and need to be paid on or before May 21st as well. Senior Class Officers will be collecting both forms and dues during all three of the lunch waves May 18th through May 21st. Students will be allowed to travel only by bus and will return to WLHS by 5:00pm. WLHS faculty and senior advisors will chaperone this event.

The **Dollars for Scholars** Awards night is Wednesday, June 3rd and begins at 6:00pm. Students receiving awards that night will receive invitations to the event.

Final Exams for seniors begin on Thursday, June 11th. The exam schedule for seniors is as follows: Thursday, June 11th: Period 4 Part I and Period 6 Exams; Friday, June 12th: Period 4 Part II and Period 7 Exams; Monday, June 15th: Period 1 and Period 2 Exams; Tuesday, June 16th: Period 3 and Period 5 Exams. The full final exam schedule is posted on our school web site.

Two **Graduation Rehearsals** are scheduled before the graduation ceremony. These are **mandatory** rehearsals and all seniors must be present. The first rehearsal is planned for Wednesday, June 17th, from 10:00am – 12:00pm. The second rehearsal will take place on Thursday, June 18th, from 8:00am – 10:00am. **Students must be present at the rehearsals to take part in the graduation ceremony.**

Caps and Gowns will be distributed after the graduation rehearsal on Wednesday. All financial obligations must be met before a student may receive his/her cap and gown. Should you have any questions about your senior's status regarding their class dues,

please either call Mrs. Laura Hall in the WLHS Main Office ((860)292-5722) or email one of the Class of 2015 Faculty Advisors, Ms. Tracy Rasmussen (trasmussen@wlps.org) or Ms. Shereese Kelly (skelly@wlps.org).

Commencement Exercises will be held on Thursday, June 18th and will begin at 6:00pm. Seniors will assemble in the auditorium at the high school at 4:30pm. Women are expected to wear comfortable dresses and dressy shoes or sandals; white shoes are appropriate. Men are expected to wear a shirt, tie, dress pants, and dress shoes. Each graduate will be issued ten (10) tickets to an outdoor ceremony or five (5) for an indoor ceremony. Each graduate will also be issued six (6) graduation invitations. Weather permitting we are planning for an outdoor ceremony on the football field. Prestige Portraits will photograph each student as he/she receives his or her diploma and will be available for photographs prior to the ceremony. Proofs and purchase information will be available online after graduation, therefore, guests are asked to remain seated during the ceremony.

The **SAFE Graduation Party** on June 18th will be held at Valley Sports Center in Canton, CT. Graduates attending this event will need to check in at the high school cafeteria that evening at 8:45pm. The busses leave WLHS around 9:15pm and return around 6:00am. More information regarding this event will be coming next week directly from the Safe Graduation Committee.

WLHS does not sanction **Senior Skip Days**. Parents will be required to furnish a reason for any absence. Any unverified absence will be deemed unexcused, as defined by our Student Handbook.

The WLHS administration and faculty hope that your son or daughter looks back on his or her high school years and senior activities with satisfaction and pride. With all of these exciting events and activities, seniors are reminded that all policies and school regulations will be in effect through the Commencement Ceremony. Our goal is to make this a safe and happy time for all seniors, as this is one of the most memorable times of their lives.

We look forward to seeing you at graduation and appreciate your continued support during the remaining weeks. If you have any questions, please call the high school office.

Sincerely,



Mr. Steven Swensen
Principal



Mrs. Michelle Zawawi
Assistant Principal



Mr. Michael Lefevre
Dean of Students